

# North Valley Hospital District

Okanogan County Public Hospital District No. 4  
North Valley Hospital/Clinic Division; and North Valley Long Term Care Division  
Administration Boardroom

The public is invited to attend in person or virtually with Google Meet:

Meeting ID: [meet.google.com/gfk-skvn-fir](https://meet.google.com/gfk-skvn-fir); Phone Numbers: (US)+1 617-675-4444

PIN: 388 490 836 1057#

## Board of Commissioners Regular Board Meeting

*September 28, 2023 7:00 PM*

### Vision

Exceptional care that enhances the well-being of our communities.

### Mission

Cultivate healthcare rooted in compassion, stewardship, and excellence.

### Values

Trust-Accountability-Integrity-Safety-Diversity-Viability

Board members in attendance:

Jean Pfeifer-President	Adam Tibbs
Jerry Bradley-Vice President	Vicki Lewis
Dick Larson-Secretary	

**Call to Order :** A. Tibbs read the Vision Mission Values statement. J. Peifer called the meeting to order at 7:02pm.

### Minutes

I. **Public Participation** – according to Resolution No. 488-Public Participation Policy

II. **Reports:**

a. Administration Report

J. McReynolds, CEO, in addition to the written administration report, provided updates on union negotiations and tentative time frame for the Board to ratify contracts; Extended Care fire marshal and recertification survey findings and plans of corrections. He noted September volumes are improving but still slow which appears to be a universal issue, as discussed at a meeting he attended with other hospital CEOs.

**b. Financial Report**

Matthew Matthiessen, CFO, presented March 2023 financials and noted efforts to catch up. He reported hospital loss of \$173k, LTC loss of \$50k and spoke on accruals for grant revenue, and volume impact. He pointed out the census for LTC will remain below budget until the flooring project is complete. J. McReynolds added LTC is waiting for DOH approval on flooring product and that the delays at DOH are also impacting the Swinerton project. M. Matthiessen spoke on results he expects to see by the end of October based on changes implemented to the AR process; he reviewed August statistics; and noted cash rebounded from July, primarily due to receiving the MCR withhold. He added the district can make a draw from the bond loan to cover Swinerton payments, which will increase cash on hand.

**c. Committee Reports**

- i. Finance- J. Bradley attended the meeting for J. Pfeifer; he expressed appreciation for the finance presentation and noted the topics discussed are included in the Board agenda.
- ii. Foundation- V. Lewis reported the two scholarships were awarded and shared education plans of the recipients. She noted revisions made to next year's process.
- iii. Long Range Focus- V. Lewis noted the newsletter will be mailed soon. J. McReynolds added he has some work to do to finish the newsletter.
- iv. Building & Planning (did not meet)-
- v. Medical Staff- D. Larson and V. Lewis spoke on the peer review process by Dr. Ball, highlighting he has great dialogue with the providers and shares constructive comments.
- vi. Safety- V. Lewis spoke on the district's recent tabletop disaster exercise and shared her impressions of staff involvement.

**III. Approval of Minutes**

**a. Regular Board Meeting Minutes: August 28, 2023**

J. Pfeifer asked for corrections or additions, there were none. J. Bradley moved; D. Larson seconded to approve the August 28, 2023 minutes. Motion passed unanimously.

**IV. Consent Agenda:**

a. Charity Care	\$ 84,498.13
b. Bad Debt	\$ 21,178.09
c. NVH A/P Vouchers No. 120700-120993	\$ 1,394,696.64
d. LTC A/P Vouchers No. 23383-23430	\$ 214,529.03

J. Bradley moved; D. Larson seconded to approve Consent Agenda items a. through d. Motion passed unanimously.

**V. Old Business:**

## VI. New Business

### a. Compliance Report

J. McReynolds, CEO, recapped the Board endorsed the 2023 compliance plan at the beginning year and the plan is organized according to the OIG 7 elements of an effective program. He explained that the compliance committee focuses on areas of higher risk or concerns based on past performance i.e., results of a survey. Current actions include an annual contract review, 340b pharmacy self audit, addition of compliance questions around fraud to employee interviews, and quarterly EOC walk. J. McReynolds spoke more on the contract review and EOC walk process.

### b. Medical Staff Appointments

#### Courtesy Appointments

Julie Rickard, Psychologist, PHD Psychology – NVH  
Christopher Stiglets, PA-C – ERx

#### Courtesy Reappointment

Roderick Saxey, MD – Radia

D. Larson moved; V. Lewis seconded to approve appointments as applied for. Motion passed unanimously.

### c. Equipment Request-Ultrasound Machine

M. Matthiessen, CFO, explained the status of the existing equipment, purchased in 2013, and that it has met or exceeded its lifetime expectancy. The purchase request is included in the 2023 capital budget. M. Matthiessen spoke on the quotes and selection process, and noted the \$163k purchase price includes tax and training, and comes in under budget. There was discussion on the lease payment of the old and financing of new equipment. A. Tibbs moved; D. Larson seconded to purchase the ultrasound machine. Motion passed unanimously.

### d. Swinerton Project-Change Order

J. McReynolds spoke on Phase 1 construction progress in the basement and contingency funds which were budgeted for anticipated surprises. A portion of the contingency was used to pay for the asbestos abatement. He explained the results from the legacy pipe testing and recommends replacing the old pipes to avoid future problems with contingency. He explained the original plan was to use the existing pipes and he is working with the design team to review the change order. J. McReynolds spoke on the anticipated cost of the change order, \$200k-\$250k, and asked the Board to consider authorizing him to approve the change order as discussed. After further discussion on the contingency budget and condition of existing pipe, A. Tibbs moved; V. Lewis seconded to authorize John McReynolds to approve the change order as presented. Motion passed unanimously.

- e. Clinic Provider-J. Peifer inquired about recruiting for a clinic provider. Jeanette Hamilton, HR Director, spoke on the Nurse Practitioner candidate pool. J. McReynolds added that Friday, 9/29/23, is the last day of Dr. Stefanelli's assignment at TFMC.
- f. **Adjournment:** A. Tibbs moved; J. Bradley seconded to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:04 pm.

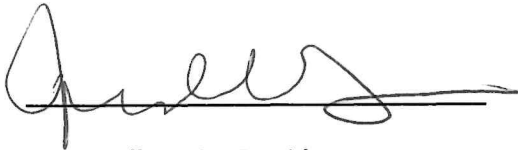
**COMMISSIONERS**



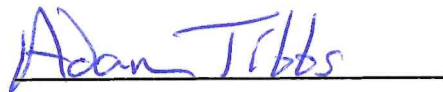
**Jean Pfeifer, President**



**Dick Larson, Secretary**



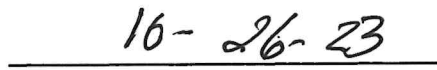
**Jerry Bradley, Vice President**



**Adam Tibbs, Commissioner**



**Vicki Lewis, Commissioner**



**DATE**