

North Valley Hospital District

Okanogan County Public Hospital District No. 4
North Valley Hospital/Clinic/Long Term Care Division
Administration Boardroom

Virtual Attendance:

Google Meet Meeting ID:meet.google.com/gfk-skvn-fir;

Phone Number: [\(US\)+1 617-675-4444](tel:+16176754444) PIN: 388 490 836 1057#

Board of Commissioners Regular Meeting **January 25, 2024 7:00 PM**

Minutes

Board members in attendance:

Jerry Bradley	Vicki Lewis
Dick Larson	Stephanie Steinman
Adam Tibbs	

- I. Call Meeting to Order - J. Bradley called the meeting to order at 7:00 pm and read the Vision, Mission, Values statement.
- II. **Review/Amend/Accept Agenda** - There was consensus to amend the agenda, moving Officer Elections and Committee Assignments directly after Public Participation.
- III. **Public Participation** – according to Resolution No. 488-Public Participation Policy Patricia Leigh, Dr. Peter Bauer, and Dr. David Clement from the Okanogan Healthcare Planning Group attended remotely and spoke on the purpose of their group and intention to help improve the healthcare model of our communities. They spoke about their letter to the editor regarding the Three Rivers Hospital levy and noted they have attended meetings at TRH and MVH, offering their help and encouraging a countywide planning process. They expressed their intention to attend the NVH LRFC committee for further conversation. There was no other public comment.
- IV. Officer Elections-
Commissioner nominations: President-Adam Tibbs; Vice President-Jerry Bradley; Secretary-Dick Larson

A. Tibbs moved to approve officers as nominated; D. Larson seconded; motion passed unanimously.

V. Committee Assignments-

Commissioners discussed the committees and expressed their committee choices:

Safety- V. Lewis

CQI (Continuous Quality Improvement)- D. Larson; S. Steinman

Medical Staff- D. Larson; V. Lewis

Extended Care QAPI (Quality Assurance & Performance Improvement)- J. Bradley; S. Steinman

Building & Planning- J. Bradley; A. Tibbs

Long Range Focus- V. Lewis; S. Steinman

Finance- A. Tibbs; V. Lewis

Foundation- J. Bradley; D. Larson

J. Bradley moved to approve committee assignments as discussed; D. Larson seconded; motion passed unanimously.

VI. Reports:

a. Administration Report

In addition to the written report, John McReynolds, CEO, provided an update on recent facility issues: frozen pipes in the Extended Care which required a fire watch for several days; Acute Care air handler required a reset due to the extreme cold temperatures; and flooded office and dietary areas due to a broken valve. A remediation quote was received and affected departments have made workflow changes.

J. McReynolds spoke on the TFMC pain management project kickoff; regional hospital council meeting; and the year one strategic planning goals which are included in the written report.

b. Financial Report

Matthew Matthiessen, CFO, presented the November/December 2023 financial reports as submitted in the packet, highlighting the department is now caught up with financials and recognized Melissa Thompson, Controller, for her work. He shared volume and census graphs; noted the drop in cash was due to significant payments; the AR is down from the highpoint in the year; a draw on bond funds will help cover the construction project payments; the FY2021 audit is complete and may be presented to the Board at the February meeting.

c. Committee Reports

- i. Finance-** S. Steinman and A. Tibbs reported DZA will be presenting the 2021 audit, and the SAO audit will happen towards the end of February.
- ii. Foundation-** V. Lewis reported on the GiveNCW fundraiser and explained the committee is discussing allocating the funds.
- iii. Long Range Focus-** V. Lewis noted the draft regional document included in the Board packet was the main discussion. She commented on the House Bill regarding Charity Care.

- iv. Medical Staff- V. Lewis reported on the meeting and commented on the House Bill regarding EMT services.
- v. Safety- V. Lewis reported the committee discussed upcoming changes to hospital code calls and the functional ER surge exercise being planned.
- vi. B&P-No meeting was held.

VII. Approval of Minutes-

- a. Regular Board Meeting Minutes-December 21, 2023-
J. Bradley moved to approve the minutes as written; D. Larson seconded; motion passed unanimously.

VIII. Consent Agenda

a. Charity Care	\$ 181,751.28
b. Bad Debt	\$ 32,955.55
c. NVH A/P Vouchers No. 121812-122163	\$ 3,122,289.63
d. LTC A/P Vouchers No. 23644-23700	\$ 490,891.25

A. Tibbs noted the items were reviewed at the finance committee. J. Bradley moved to approve the consent agenda items; D. Larson seconded; motion passed unanimously.

IX. Old Business

X. New Business

- a. BOC By-law Review
J. McReynolds explained the by-laws were last reviewed and updated in 2022 and asked if there were any changes to consider. After a short discussion, no action was taken.
- b. Code of Ethics Review/Conflict of Interest
J. McReynolds presented the Code of Ethics and Conflict of Interest to the Commissioners for their review and signatures.
- c. Medical Staff
 - Courtesy Appointment
Andrew Harrison, DO – Radia
Julie Johnson, SW – NVH Behavioral Health
Rebecca Mullins, SW – NVH Behavioral Health
Mariann Williams, ARNP FNP – TFMC
 - Courtesy Reappointment
Drew Garcia, PA-C - ERx

D. Larson recommended privileges as applied for. J. Bradley moved to approve the privileges as applied for; V. Lewis seconded; motion passed unanimously.

d. Board Education-Board Self-Assessment

V. Lewis spoke on the results of the 2023 Board Self-Assessment and suggested focusing on an area to improve in 2024. After discussion, S. Steinman will provide feedback on the New Commissioner orientation packet she received.

XI. **Adjournment:** J. Bradley moved to adjourn the meeting; D. Larson seconded; motion passed unanimously. Meeting adjourned at 8:22 pm.

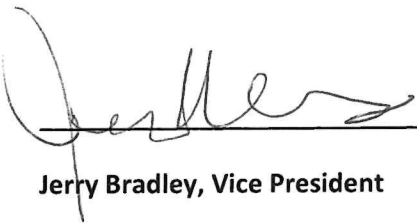
COMMISSIONERS



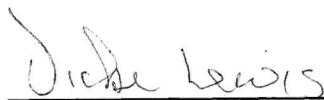
Adam Tibbs, President



Dick Larson, Secretary



Jerry Bradley, Vice President



Vicki Lewis, Commissioner



Stephanie Steinman, Commissioner



DATE