

North Valley Hospital District

Okanogan County Public Hospital District No. 4

North Valley Hospital/Clinic Division; and North Valley Long Term Care Division

The public is invited to attend in person or virtually with Google Meet:

The physical location of this meeting will be in the Clinical Training Lab, in the Verbeck Building Basement

Meeting ID:meet.google.com/gfk-skvn-fir; Phone Numbers: (US)+1 617-675-4444

PIN: 388 490 836 1057#

Board of Commissioners Regular Board Meeting

January 26, 2023 7:00 PM

Vision

Exceptional care that enhances the well-being of our communities.

Mission

Cultivate healthcare rooted in compassion, stewardship, and excellence.

Values

Trust-Accountability-Integrity-Safety-Diversity-Viability

Board members in attendance:

Jean Pfeifer Adam Tibbs

Jerry Bradley Vicki Lewis

Dick Larson

Call to Order: J. Pfeifer called the meeting to order at 7:02pm. A. Tibbs read the Vision, Mission, Values statement.

Minutes

- I. **Public Participation** – according to Resolution No. 488-Public Participation Policy
J. Pfeifer asked for questions or comments from the public. There was one comment regarding the availability of the Administration report online.
- II. **Reports:**
 - a. **Administration Report**
In addition to the submitted reports J. McReynolds, CEO, recapped the Cerner IT3 testing that occurred this week and commented that, overall, it went well; shared information on the progress of SB5236, regarding nurse staffing ratios, and spoke on the position taken on the issue by WA Hospital Association. J. McReynolds noted that the Compliance

Committee meeting has been rescheduled to January 31st due to Cerner testing and that the Committee will present the 2023 Compliance Plan at the February BOC meeting.

b. Committee Reports

- i. Foundation- Commissioner Lewis reported that an attorney worked on revised bylaws for the Foundation which are currently being reviewed by its Directors. The Foundation quilt raffle raised some revenue. Commissioner Pfeifer noted that Vicki Lewis and Teresa Webber were elected to the board of Directors of the Foundation.
- ii. Long Range Focus- Commissioner Lewis reported the committee discussed Strategic Planning and Community Needs Assessments. The committee is seeking representation from the north end of the county; Commissioner Larson is willing to recruit for a member.
- iii. Medical Staff- Commissioner Larson reported that medical staff appointments will be considered in the agenda and that Dr. Biancarelli has reviewed all appointments.
- iv. Building & Planning- Commissioner Bradley reported the committee received updates on the construction project and that project options, costs, and financing are still being determined; a PUD lighting assessment is being worked on; and discussed the water damage caused by a broken sprinkler.
- v. Safety- Commissioner Lewis reported on COVID activity and tips for walking on ice, topics discussed at the meeting.
- vi. Finance- Commissioner Tibbs noted the committee reviewed finances, cash on hand, and was updated on the progress of the financial audits.

c. Financial Report

A. Ulrich, CFO, reported the first payroll of 2023 was processed through ADP; wage adjustments, as approved by the Board and required by the new minimum wage laws, have been made; Accounting firm, DZA, will be onsite in February to work on the 2021 fiscal audit and work will also begin on the 2022 fiscal audit. A. Ulrich summarized the submitted financial report for November 2022 and noted Cash on Hand as of 12/31/22 is \$8.5M; long term debt principal and interest payments were made in December, paying off the 2002 debt with US Bank, freeing up pledged M&O tax levy funds; spoke on contractual allowance fluctuation, staffing and census; and noted the Accounting department is working to complete December financials.

III. Consent Agenda:

a. Approval of Minutes

- i. BOC Public Hearing/Regular Board Meeting; November 17, 2022.
- J. Pfeifer asked if there were any corrections needed, there were none. A. Tibbs moved, D. Larson second, to approve the minutes of November 17, 2022. Motion passed unanimously.

b. Charity Care	\$ 174,018.51
c. Charity Care	\$ 34,242.09
d. Bad Debt	\$ 75,350.89
e. Bad Debt	\$ 115,614.70
f. NVH A/P Vouchers No. 117222-117508	\$ 2,862,260.37
g. NVH A/P Vouchers No. 117509-117706	\$ 2,258,661.35
h. LTC A/P Vouchers No. 21361-21434	\$ 538,889.43
i. LTC A/P Vouchers No. 21435-21490	\$ 379,734.85

There was discussion and clarification that the consent agenda totals included what would have been presented at the December 2022 meeting, which had been canceled.

A. Tibbs moved, D. Larson second, to approve consent agenda items b. through i. Motion passed unanimously.

IV. Old Business:

a. Discussion of Potential Construction Projects

J. McReynolds, CEO, provided an update on the contracting progress of the hospital construction projects and noted the steps being taken by the design team and contractor to attempt to reduce costs and streamline the project before the Board is presented with a contract. There was lengthy discussion on prioritizing projects within the bid, pricing structure of a contract to minimize change orders and any surprises, and financing options with the guidance of NW Municipal advisors and available grant funds. J. McReynolds also recapped the challenges faced when smaller projects went out to bid in a previous RFP. J. McReynolds will provide a more direct priority list to the design team.

V. New Business

a. Commercial Building Sale

J. McReynolds, CEO, spoke on the sale of the Confluence Clinic building, the previously discussed terms agreed to between the sellers and Confluence, and the right of first refusal granted to NVH by the sellers. There was lengthy discussion on the option to purchase the building and the potential financial impact to NVH. J. McReynolds noted the closing date to exercise the right of first refusal is February 15, 2023. After further discussion on risk and affordability, J. Bradley moved, A. Tibbs second, to decline the opportunity to purchase the building at this time but request to maintain the first right of refusal with Confluence.

b. Medical Staff Appointments

Change of Privilege

Dr. Steven Lamb, MD – ERX; change of privilege from Courtesy to Active

Courtesy Appointments

Hartley Sirkis, MD – Radia

J. Victor Cowley, CRNA – NVH

Courtesy Reappointment

Toni Waller, ARNP, TFMC

D. Larson read through the list and recommended approval as applied for. A. Tibbs moved, V. Lewis second, to approve the Medical Staff appointments as applied for. Motion passed unanimously.

c. Equipment Request-Infant Warmer

Marcia Naillon, CNO, explained the status of the existing portable and stationary warmers and purpose for the requested unit. She noted the purchase request is for a refurbished GE product for \$25,215.00 and the additional submitted quote for a monitor was not necessary. There was discussion on the use of the warmer and frequency of deliveries in the ED. A. Tibbs moved, V. Lewis second, to approve the purchase of the infant warmer in the amount of \$25,215.00. Motion passed unanimously.

d. Consider Resolution 737- Declaration & Disposition of Surplus

J. Pfeifer summarized the surplus items and read the resolves. V. Lewis moved, D. Larson second, to approve Resolution 737. Motion passed unanimously.

e. Strategic Planning

J. McReynolds noted the agenda item is to consider the purchase of an engagement with a consultant to help develop and implement an updated strategic plan. He spoke on the previous strategic planning process completed in 2018. J. McReynolds explained that AWPHD will provide a \$10k grant to do the work and that AWPHD recommended the services provided by Tricia Roscoe. The net cost for consulting, as proposed, is approximately \$8k. There was discussion on the scope of work and timeline to complete. J. Bradley moved; A. Tibbs second, to accept the proposal from TR Strategic Services, LLC. Motion passed unanimously.

f. Election of Officers

J. Pfeifer listed the current officers. The commissioners discussed the positions. A. Tibbs moved, V. Lewis second, that Board officers stay in their current positions. Motion passed unanimously. NVH BOC Officers are: Jean Pfeifer, President; Jerry Bradley, VP; Dick Larson, Secretary.

g. Committee Assignments

Commissioners discussed their committee interests. J. McReynolds explained the current structure of the Compliance committee, noting Compliance oversight is a Board responsibility. A. Tibbs moved, D. Larson second, to approve the committee assignments as follows:

Committee- Board Representative

Executive- J. Pfeifer; J. Bradley

Finance- J. Pfeifer; A. Tibbs

Building & Planning- J. Bradley; D. Larson

CQI (Quarterly)- D. Larson & J. Pfeifer

Foundation- V. Lewis; D. Larson

Long Range Focus- V. Lewis; J. Pfeifer

Medical Staff- V. Lewis; D. Larson

Extended Care QAPI (Quarterly)- J. Bradley

Safety- V. Lewis

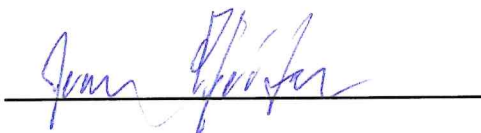
h. Board Education

Commissioner Pfeifer suggested Commissioners listen to the *2023 WSHA Rules of the Road* and *Benefits of Engaging Boards in Strategic Planning* webinars and to plan on a discussion of the webinars at the February meeting. She reminded the Board to submit their approved webinar attendance for reimbursement.

A. Tibbs moved, D. Larson second, to approve reimbursement for these two webinars. Motion passed unanimously. There was discussion on other required training for Commissioners.

VI. Adjournment: J. Pfeifer adjourned the meeting at 8:37pm.

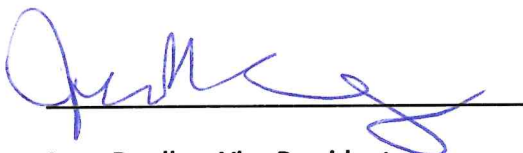
COMMISSIONERS



Jean Pfeifer, President



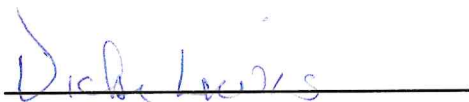
Dick Larson, Secretary



Jerry Bradley, Vice President



Adam Tibbs, Commissioner



Vicki Lewis, Commissioner



DATE