

North Valley Hospital District

Okanogan County Public Hospital District No. 4
North Valley Hospital/Clinic Division; and North Valley Long Term Care Division

Based on the Governor's Proclamations 20-28.14, which requires Public Meetings provide Virtual/Remote attendance, and 20-25.14, which allows for in-person attendance, NVHD will be holding a hybrid Board of Commissioner meeting. The public is welcome to join via Google Meet or in-person.

As explained in the Secretary of Health Order 20-03.3, masks will be required for in-person attendance, regardless of vaccination status.

Meeting ID

meet.google.com/gfk-skvn-fir

Phone Numbers

[\(US\)+1 617-675-4444](tel:(US)6176754444)

PIN: 388 490 836 1057#

Board of Commissioners Regular Board Meeting JANUARY 27, 2022 7:00 PM

Mission

Provide quality patient care and education that enhances the health and wellbeing of our communities.

Vision

Promote healthy communities supported by a trusted, viable, patient-centered public hospital district.

Values

Trust-Accountability-Integrity-Safety-Diversity-Viability

Minutes

Board Members in attendance:

Jean Pfeifer Jerry Bradley

Dick Larson Vicki Lewis

Adam Tibbs-excused

Call to Order- J. Pfeifer called the meeting to order at 7:00pm. J. Bradley read the Mission, Vision, and Values statement. J. Pfeifer introduced Shar Sheaffer.

I. DZA Presentation- Shar Sheaffer, CPA, Owner

Alan Ulrich, CFO, explained that DZA was presenting information that would be helpful to the District and Commissioners in deciding financing options for the Rice, Fergus, Miller capital project list. Shar Sheaffer, CPA, presented remotely. She presented information on debt financing, summarizing slides showing Historical Cash Flow Data, Estimated Project Costs,

Estimated Total Cash Flow Effect, and Days Cash on Hand-All Sources to help the District determine its risk as it determines what capital projects to commit to. She noted that the 2020 data which includes COVID funding, is not typical for the District and that the figures include estimates as the 2020 audit is not yet complete. She suggested the Commissioner focus on the Net Cash column as it will determine if NVH can pay for additional debt. It was noted that the presentation was prepared based on all RFM design projects being funded. S. Sheaffer explained how Critical Access Hospitals and Long Term Care facilities are reimbursed for capital project costs. John McReynolds, CEO noted that the District will have the opportunity to prioritize projects when the bids come in. S. Sheaffer also pointed out the District needs to consider the upcoming EHR conversion as a layer of risk to cash flow and explained the reasoning.

II. Reports:

a. Administration Report

In addition to the submitted report, J. McReynolds, CEO, spoke on COVID activity, noting it was much improved over the previous week. He gave an update on the employee positivity rate and impact on staffing. He commended all the staff for filling in where needed. Acute care and ER census was reported higher than average. J. McReynolds spoke on the difficulty of discharging and transferring patients and noted it is a challenge throughout the state. He reported there's a list of community members waiting to be admitted in the nursing home. J. McReynolds reported that the Cerner Implementation has been delayed and a new date will be identified. He explained the reasoning for the delay.

b. Commissioner Reports

J. Bradley reported that Building & Planning was canceled in January and he attended Finance for A. Tibbs. He noted the topics discussed in Finance included DZA, RFM projects, and financials.

D. Larson attended Medical Staff and reported the group is working well with the nurses, sharing information. He reported that the Foundation is trying to decide what projects to spend on and shared his opinion on investing Foundation funds. The Foundation will be offering scholarships to candidates in a few months.

V. Lewis attended Medical Staff and Foundation and noted both meetings were productive. She reported that the CQI meeting was rescheduled for February 22nd.

J. Pfeifer attended Finance along with J. Bradley.

c. Financials

In addition to the submitted financials, A. Ulrich, CFO, reported on software conversion dates. He noted the cost for ADP is between \$15-\$18K/yr; and that NVH is moving forward with the Cerner preferred clearinghouse, SSI, for claims management. A. Ulrich reported the CY2020 audit is expected to be presented in February. Regarding Days Cash on Hand, A. Ulrich noted it fell primarily due to returning the HRSA unused CARES funds. He reported that the MCR recoupment remaining balance is \$1.4M. He summarized the gross charges and combined net income/loss for October and November and noted the District will submit a cost report when total utilization for 2021 is realized and adjustments made for Medicare and Medicaid.

III. Approval of Minutes

a. Board of Commissioners Regular Board Meeting; December 22, 2021.

D. Larson moved and J. Bradley seconded to approve the minutes of December 22, 2021. Motion passed unanimously.

IV. Consent Agenda:

a. Bad Debt	\$ 102,204.87
b. Charity Care	\$ 45,350.02
c. NVH A/P Vouchers No. 114718-115017	\$ 3,933,433.72
d. NVH P/R Voucher No. 55013	\$ 1,104.52
e. NVH P/R Voucher No. 55014-55016	\$ 3,011.67
f. NVH P/R Voucher No. 55017	\$ 204.27
g. LTC A/P Vouchers No. 20622-20708	\$ 374,049.01

J. Bradley moved and D. Larson seconded to approve the consent agenda items as listed. Motion passed unanimously.

V. Old Business:

a. Discussion of Potential Construction Projects

J. McReynolds reported he spoke with Rice, Fergus, Miller (RFM) on January 27th. They will be sending updated drawings to review base bids and alternates before going to bid. He explained the Board will make the final decision on financing and what projects to move forward on. J. McReynolds provided an estimated timeline for the bid process. A. Ulrich reported a potential lender has extended the time frame on their financing offer.

VI. New Business:

a. Consider Resolution 721-Declaration and Disposition of Surplus

J. Pfeifer read the resolves and item listed. V. Lewis moved and J. Bradley seconded to approve Resolution 721. Motion passed unanimously.

b. BOC Officer Elections-

Commissioners expressed their desire for positions.

J. Pfeifer moved for the Officer positions to remain as is (J. Pfeifer-president; J. Bradley-vice president; D. Larson-secretary). D. Larson seconded. Motion passed unanimously.

c. BOC Committee Assignments:

Commissioners expressed their desire for committee assignments. The following assignments were agreed on.

J. Pfeifer-Long Range Focus; Finance

J Bradley-Building & Planning; QAPI.

D. Larson-Foundation, Medical Staff, and CQI

A. Tibbs- Finance & Building & Planning

V. Lewis- Foundation, Medical Staff, CQI, Long Range Focus

d. BOC By-law Review- J. Pfeifer reported she and V. Lewis had reviewed the document and provided a red-line version with suggested edits. Copies were made available to each commissioner. V. Lewis explained some of her edits. J. McReynolds suggested a legal review of the document with edits prior to approval. J. Pfeifer asked for commissioners to forward their suggested edits to V. Lewis to add to the working document, by the next meeting, for further discussion.

e. BOC Code of Ethics annual acknowledgement-

J. Pfeifer asked for commissioners to review the Code of Ethics and sign the acknowledgement.

VII. Public Participation – according to Resolution No. 488-Public Participation Policy

J. Pfeifer asked for comments or questions from the public. J. McReynolds responded to a question regarding the capital project list and financing.

V. Lewis shared information from a WSHA webinar regarding HB 1868. Marcia Naillon, CNO added that NVH nurse management is following the bill and she spoke on some of the challenges.

VIII. **Adjournment:** J. Pfeifer moved and J. Bradley seconded to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:27 pm.

COMMISSIONERS



Jean Pfeifer, President



Dick Larson, Secretary



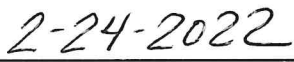
Jerry Bradley, Vice President



Adam Tibbs, Commissioner



Vicki Lewis, Commissioner



DATE