

North Valley Hospital District

Okanogan County Public Hospital District No. 4

North Valley Hospital/Clinic Division; and North Valley Long Term Care Division

Based on the Governor's Proclamations 20-28.14, which requires Public Meetings provide Virtual/Remote attendance, and 20-25.14, which allows for in-person attendance, NVHD will be holding a hybrid Board of Commissioner meeting. The public is welcome to join via Google Meet or in-person.

As explained in the Secretary of Health Order 20-03.3, masks will be required for in-person attendance, regardless of vaccination status.

Meeting ID

meet.google.com/gfk-skvn-fir

Phone Numbers

(US)+1 617-675-4444

PIN: 388 490 836 1057#

Board of Commissioners Regular Board Meeting

FEBRUARY 24, 2022 7:00 PM

Mission

Provide quality patient care and education that enhances the health and wellbeing of our communities.

Vision

Promote healthy communities supported by a trusted, viable, patient-centered public hospital district.

Values

Trust-Accountability-Integrity-Safety-Diversity-Viability

Minutes

Board Members in Attendance:

Jean Pfeifer	Adam Tibbs
Jerry Bradley	Vicki Lewis
Dick Larson	

Call to Order-J. Pfeifer called the meeting to order at 7:01pm and read the Mission, Vision, and Values statement. Shar Sheaffer, CPA and partner of DZA, was introduced.

I. DZA PRESENTATION-CY2020 AUDIT

Shar Sheaffer presented the CY2020 Financial Audit. She noted comparisons to the previous year are difficult due to COVID activity. She pointed out areas of the report that are especially important to Board members. She encouraged Board members to read the financial indicators. S. Scheaffer clarified the financials and graphs include information from both the hospital and long term care divisions. She spoke on the

expected fluctuation of Cash on Hand as pandemic funds are recouped. She explained what the District should expect for the CY2021 audit and the single audit procedure.

II. Reports:

a. Administration Report

In addition to the written report. John McReynolds, CEO, reported the District will again engage with DZA for the next audit. He recognized the passing of a staff member. He shared COVID testing activity and positivity rates and noted he is starting to see changes around the mandates. He explained the most impactful change is around travel testing, which will allow for antigen testing in addition to the PCR testing. PCR tests will continue for symptomatic persons and employee surveillance. J. McReynolds shared information regarding HB1868, which is setting staffing standards, and the impact it could have on rural hospitals.

b. Commissioner Reports

J. Bradley attended Building and Planning where they discussed the RFM projects and the bid launch. He explained there could be potential funding for the projects from grants and the Foundation.

A. Tibbs attended Finance which included a DZA audit presentation and discussion of the InterWest fiber project and software conversions.

D. Larson reported that the Foundation is considering funding some of the hospital projects and continues to discuss investment options. He reported on Medical Staff and the CQI meeting, highlighting the tracking being done.

V. Lewis reported that the Medical Staff meeting included discussion on the potential of the hospital adding special medications. She highlighted the infection prevention standards being measured in CQI. V. Lewis shared Long Range Focus' progress on its project. She was invited to attend the Compliance meeting and shared her thoughts on the processes being audited.

c. Financials

In addition to the submitted financials, A. Ulrich, CFO, reported on recently hired accounting staff. He noted the LTC financials were presented at the Finance meeting and explained the hospital's financials are still being finalized. He recapped the PPP funding received.

III. Approval of Minutes

a. Board of Commissioners Regular Board Meeting; January 27, 2022.

D. Larson moved to approve the minutes of January 27, 2022. A. Tibbs seconded. Motion passed unanimously.

IV. Consent Agenda:

- a. Bad Debt \$ 111,823.71
- b. Charity Care \$ 32,809.05
- c. NVH A/P Vouchers No. 115018-115193 \$ 1,828,942.77
- d. NVH P/R Voucher No. 55018 \$ 1,672.38
- e. LTC A/P Vouchers No. 20709-20764 \$ 273,938.04

A. Tibbs moved and J. Bradley seconded to approve the Consent Agenda items as listed. Motion passed unanimously.

V. Old Business:

- a. Discussion of Potential Construction Projects

J. McReynolds, CEO, explained the Department of Commerce has a similar grant program to the USDA's with \$500K-\$1M available. The District is moving forward with the application. He spoke on requirements for receiving federal funding, and anticipates April for reviewing project bids.

- b. BOC By-law Review

The commissioners discussed suggested changes. J. Bradley suggested having a legal review to the edited document prior voting for. J. McReynolds shared the draft and each article was reviewed. Discussion included updating the list of committees. It was suggested to research which committees require the attendance of a Commissioner. Commissioners discussed previously submitted edits and additional edits were made. Administration will review and suggest additional edits and bring them back to the Board for review prior to sending it for legal review. A. Tibbs requested the cost of legal review.

VI. New Business:

- a. **Consider Resolution No. 722**-Cancel Outstanding Warrants-LTC

- b. **Consider Resolution No. 723**-Cancel Outstanding Warrants-NVH

A. Ulrich, CFO, explained the warrants listed on the two resolutions are outstanding greater than a year and explained possible reasons for their status. He read the resolves for the Commissioners.

A. Tibbs moved and J. Bradley seconded to approve both Resolutions 722 and 723. The motion passed unanimously.

- c. **Consider Resolution No. 724**-Authorize transfer of Time Account-LTC

A. Ulrich explained the requirement to protect resident funds. The Wells Fargo CD has matured. DSHS has been contacted to release the funds to move them to Umpqua Bank and continue investing per the DSHS requirement.

A. Tibbs moved and J. Bradley seconded to approve Resolution 724. Motion passed unanimously.

d. Endorse 2022 Compliance Plan

J. McReynolds previously submitted the 2021 and 2022 Compliance plans for comparison and explained they are based on an OIG compliance document. J. McReynolds summarized changes and for an endorsement from the Board. He explained the oversight structure on individual elements.

J. Bradley moved and D. Larson seconded to endorse the 2022 Compliance Plan. Motion passed unanimously.

e. Equipment Purchase-Interwest Communication Fiber Project

J. McReynolds explained the project had been discussed at finance and was budgeted for 2022 but the quote came in higher, therefore needs Board approval. J. McReynolds explained the need for the project and what it will accomplish. He addressed questions from the Board. J. Bradley moved and D. Larson seconded to approve the InterWest Communication purchase. Motion passed unanimously.

VII. Public Participation – according to Resolution No. 488-Public Participation Policy

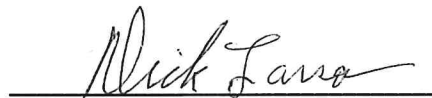
J. Pfeifer asked for comments or questions from the public, there were none.

VIII. Adjournment: J. Pfeifer adjourned the meeting at 8:42pm

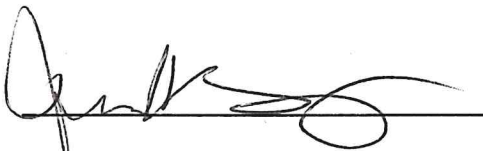
COMMISSIONERS



Jean Pfeifer, President



Dick Larson, Secretary



Jerry Bradley, Vice President



Adam Tibbs, Commissioner



Vicki Lewis, Commissioner



DATE